

Resources to help you plan

Here is a helpful checklist to help you plan your event:

Have you...	✓
Set a date and time for your craftivist event?	
Picked a location that is accessible, friendly and allows crafting?	
Invited people from the community, including people with a learning disability?	
Invited your MP to join?	
Gathered enough crafting supplies for the day?	
Learned a little bit more about craftivism, in case anyone has questions?	
Planned for any reasonable adjustments?	
Planned an introduction to the event and an introduction to the MP if they're joining?	
Organised any refreshments? (This isn't necessary but it's always nice to have a cup of tea whilst you craft!)	
Got an envelope to send the bunting to Mencap's Centre of Engagement?	
Brought your phone or camera to take pictures? Please tweet them to @mencap_charity using the hashtags #EverydayActivism and #Mencap75th, or email campaigns@mencap.org.uk	

Suggested timetable for the event

You can organise your craftivist session however you want, but if you need some inspiration, you can arrange the event to look like this:

Time	What	Supplies or tips
10 minutes	Introduction	• Introduce yourself, why you are all meeting and what you'll be doing • Don't forget to introduce the MP if they are attending • Create a fun atmosphere!
60 minutes	Craft!	• If your MP is attending, let them get involved, too!
5 minutes	Wrap up	• Thank everyone for coming, take photos and send the bunting to Mencap's Centre of Engagement!