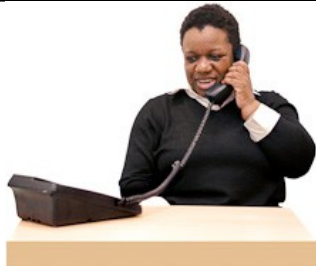


Applying for an apprentice job if you have a learning disability

	Do you want to work for the Royal Mencap Society? The Royal Mencap Society is the voice of learning disability. We support and work with people with a learning disability, their families and carers.
	I would like to work for the Royal Mencap Society as an apprentice? We have lots of jobs across Mencap. We also have apprentice jobs. This means you get an apprentice salary and some support from the local college . You can read about all of our jobs and where they are based by going to our website. www.mencap.org.uk/jobs
	How can I apply for a job? You can apply for a job using our online application form by clicking 'apply' on the advert. This is the best option. If you are unable to do this you can also apply using an easy read application form or send us a letter or make an audio tape

	or video.
	What do I need to include in my application? If you use our website application form you can answer the questions. Use the job description to help you. If you want to write a letter or make an audio or video you need to tell us why you want the job and how you fit the job description. If you have any questions please call us.
	When will I hear about my application? Every job has a closing date. This date is on the advert. After the closing date we will get in touch about your application.
	What is the next stage? If you are successful with your application you will be asked to come along for an interview to meet us. You will be asked questions about why you want the job and how you fit the job description.



Who can I call if I have any questions?

You can call the Recruitment Team on 01733 246699.

You can also email the Recruitment Team at recruitment@mencap.org.uk